



# MiCloud Connect Fax

## Send & Receive Faxes in the Cloud

### Modern Fax for the Modern Worker

Streamline workflows and eliminate the need for standalone fax machines. With MiCloud Connect Fax, users can send and receive faxes from their desktop or mobile devices.

#### Features

- Send and receive faxes via email and save or delete them
- Delivery confirmation sent via email
- Ability to assign any number within your company's number range as the inbound fax number

#### Requirements

MiCloud Connect Fax requires the following for user activation:

- Email client
- User email address (used by the system administrator to assign fax services)
- Scanner for creating outbound fax documents that are not already in a format supported by MiCloud Connect Fax

#### Fax Benefits

- Send & receive documents via fax without needing a separate analog line
- Eliminate paper and send/receive faxes anywhere email can be accessed
- Faxes can be saved and searched

### Activation & Management

MiCloud Connect Fax is activated and managed by authorized administrators through the MiCloud Connect Portal. Within the portal, the administrator can navigate to the company's phone system add-on features screen to active the fax service for specific users.

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